

2023 KENTUCKY MASTER MUNICIPAL CLERKS ACADEMY

AUG. 23 – 25, 2023

**HILTON GARDEN INN
205 MEIJER DRIVE
FLORENCE, KY 41042**



**SPONSORED BY:
KENTUCKY MUNICIPAL CLERKS ASSOCIATION**

**APPROVED AND ENDORSED BY:
INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS**

**PRESENTED BY:
KENTUCKY MUNICIPAL CLERKS ASSOCIATION EDUCATION COMMITTEE**

KENTUCKY LEAGUE OF CITIES

**UNIVERSITY OF KENTUCKY MARTIN SCHOOL OF
PUBLIC POLICY AND ADMINISTRATION**

2023 Kentucky Master Municipal Clerks Academy

Tentative Agenda

All times are EDT.

Tuesday, Aug. 22

5:00 p.m. – 7:00 p.m. **Registration**

Wednesday, Aug. 23

7:00 a.m. – 8:00 a.m. **Breakfast**

7:00 a.m. – 8:00 a.m. **Registration**

8:00 a.m. – 10:00 a.m. **Effective Communication in a Chaotic World**
Jay McChord, President/CEO, McChord Inc.

10:00 a.m. – 12:00 p.m. **Trending Legal Issues for Cities**
J.D. Chaney, KLC Executive Director/CEO

12:00 p.m. – 1:00 p.m. **Lunch**

1:00 p.m. – 2:00 p.m. **Critical Position: The Value of Investigations & Background Checks**
David Jude, Managing Member/Chief Investigator, DPJ Consulting, LLC

2:00 p.m. – 3:00 p.m. **Effective Claims Reporting**
David Livingston, Vice President, Public Entity Insurance (PEI)

3:00 p.m. – 4:00 p.m. **Brownfield Redevelopment**
Kiersten M. O'Leary, Environmental Education Specialist, Kentucky Energy and Environment Cabinet
Lynn True, DCA Brownfield Outreach and Education Coordinator, Kentucky Energy and Environment Cabinet

4:00 p.m. – 5:00 p.m. **Abandoned Vacant Property & Lien Processes**
Craig Bohman, KMMC, MPA, PHR, SHRM-CP, City Administrator, City of Villa Hills

6:00 p.m. – 9:00 p.m. **Evening Event at Full Throttle**
24 Spiral Drive
Florence, KY

Sponsors:



Thursday, Aug. 24

7:00 a.m. – 8:00 a.m. **Breakfast**

8:00 a.m. – 9:00 a.m. **Anger Management: How Do I Do It?**
Dave Welscher, MA, LPCC, EAP Manager, St. Elizabeth Healthcare

9:00 a.m. – 10:00 a.m.

Human Trafficking

Daniel Githens, Chief of Intergovernmental Affairs, U.S. Customs and Border Protection, U.S. Department of Homeland Security
TBD

10:00 a.m. – 12:00 p.m.

How Full is Your Bucket?

Janice Bates, Executive Secretary/Clerk of Council, City of Tipp City, OH

12:00 p.m. – 1:00 p.m.

Lunch

1:00 p.m. – 2:00 p.m.

Personnel Files

Michael Simon, KLC Personnel Services Attorney

2:00 p.m. – 3:00 p.m.

KMCA Business Meeting

Kathy Walker, MMC/KMMC, KMCA President, City Clerk, City of Nicholasville

3:00 p.m. – 5:00 p.m.

First Amendment Audits – Public Records Violations

Morgain Patterson, KLC Director of Municipal Law
Stephanie Settles, CMC/CKMC, KMCA Education Chair, City Clerk & Treasurer, City of Paris

Dinner on Your Own

Friday, Aug. 25

7:00 a.m. – 8:00 a.m.

Breakfast

8:00 a.m. – 9:00 a.m.

Retention of Boards & Commissions

Morgain Patterson, KLC Director of Municipal Law

9:00 a.m. – 10:00 a.m.

Temporary Annexation Moratorium

Morgain Patterson, KLC Director of Municipal Law

10:00 a.m. – 11:30 a.m.

Personnel Compliance Issues

Michael Simon, KLC Personnel Services Attorney

11:30 a.m. – 12:00 p.m.

Opioid Settlement

Morgain Patterson, KLC Director of Municipal Law

12:30 p.m.

Closing Remarks

Kathy Walker, MMC/KMMC, KMCA President, City Clerk, City of Nicholasville
Cassie Cooper, KLC Member Education Manager, KMCA Institute Director